

FOR ENROLMENT IN A QUALIFICATION:

School of Hairdressing PTY LTD, Registered Training Organisation Provider Number 1896, CRICOS Provider Number, 03016A; trading as Taylorweir Hairdresser & Barber Training (Taylorweir), delivers training and assessment services for nationally recognised VET qualifications. These terms and conditions apply to students enrolled in VET courses delivered by Taylorweir.

TERMS AND CONDITIONS OF ENROLMENT

I hereby apply to enroll in the course commencing the date indicated on the Enrolment Form.

I agree that on acceptance of the Enrolment Application by Taylorweir, the acceptance will become the Contract of Enrolment and further I agree to abide by the following terms and conditions of enrolment (includes the parent/guardian who has signed this Enrolment Application):

1. **I acknowledge** that I have read and understood the **Student Handbook**.
2. **I understand** that Tuition and Resource Fees are inclusive of tuition, learning manual, all consumable mannequins, products, and sundries used in the course.
3. **I understand that on the first day of each semester, I MUST pay for the Learning Manual. Currently the cost of the Learning Manual is \$300.00.**
4. **I acknowledge** that I have read and understood the Payment of Fees Policy, Refund Policy and Procedure as outlined in the **Student Handbook**.
5. **I understand** that my enrolment is not finalised until all statutory and RTO based fees and charges are paid on commencement unless the Course Fee Payment Plan Option has been selected on enrolment.
6. **I agree** that course fee payment arrangements established during enrolment are always to be maintained:
 - **I agree** that when accepting the Course Fee Payment Plan Option, all course fees are to be paid by the due dates set out in the payment plan.
 - **I agree** that if I fail to adhere to the payment plan and fall behind in payments, I will not be enrolled in additional units unless I have made appropriate arrangements agreed by Taylorweir.
7. **I understand** that I **must** provide my own **hairdressing/barbering equipment** and **tripod** when attending Taylorweir. **I understand** that failure to do so, will result in my employer being notified, which may result in being sent back to work.
8. **I agree** that I am required to use my best endeavours to meet the requirements of the course selected and to abide by Taylorweir Student Behaviour Standards. **I understand** that if my behaviour is deemed unacceptable by Taylorweir, my enrolment may be cancelled, and I may not be entitled to any refund of the tuition fees or other charges paid to Taylorweir under the Contract of Enrolment as applicable at that time. (Information on Taylorweir's Student Behaviour Standards, Policies, Procedures and WH&S regulations and expectations are outlined in the **Student Handbook**).

9. **I agree** that all lessons and any related material supplied by Taylorweir are copyright and remain the property of Taylorweir. **I understand** that any unauthorised copying may constitute a breach of the Copyright Act 1968 (as amended).
10. **I agree** to advise Taylorweir of any change of my address and/or contact details and change of salon/barbershop employer while I am enrolled in the course.
11. Taylorweir maintains a Privacy Policy as outlined in the **Student Handbook**. In addition to the provisions of this policy, **I authorise Taylorweir** to release administrative information concerning my performance at Taylorweir (including academic progress and attendance information) to my employer.
12. **I understand** that should a new version of the SHB National Qualification be endorsed and released by the relevant authorities, Taylorweir must manage the transition of its students to the new version in accordance with the Australian Skills Quality Authority's directions and that this circumstance does not constitute Provider Default.
13. **I acknowledge** that I have read and understood the Complaints, Grievances and Appeals Policy as outlined in the **Student Handbook**.
14. **I understand** that Taylorweir regularly photographs students working on clients and mannequins to post on Taylorweir's Website and Social Media platforms and **I agree** to have my photo taken and published on Taylorweir's Website and Social Media platforms.
 - **I understand** that I may at any time opt out of having my photo taken or shared on Taylorweir web/social media platforms by completing a "Withdrawal of Consent" form.
15. **I understand** that Taylorweir reserves the right to cancel, postpone or re-schedule courses due to low enrolments or unforeseen circumstances. Where a fee refund is due to a student, such a refund will be provided within 30 days.
16. **I understand** that Taylorweir reserves the right to change course fees, dates, content or trainers and assessors at its discretion.
17. **I understand** that Taylorweir reserves the right to record, via video and/or audio, learning sessions for quality assurance purposes and to support students.
18. **I confirm** that the terms and conditions have been made available to me prior to enrolling and understand that any variation of those stated terms and conditions of the Contract of Enrolment must be provided in writing and be signed by an authorised officer of Taylorweir.
19. **I understand** that in the event that acceptance of an offer to study at Taylorweir is as a result of an unsolicited sale, the applicant has a cooling-off period of 10 days, from the date of signing the Enrolment Application, to withdraw from the course with no financial penalty.

This information provided by Taylorweir is correct at the time of publication but may be subject to change.