

TAYLORWEIR

ACCREDITED PROGRAMS FOR CUTTING-EDGE CAREERS
LEVEL 1, 189 WILLIAM ST, NORTHBRIDGE WA 6003
RTO CODE 1896 CRICOS CODE 03016A

ACCELERATED LEARNING STUDENT COURSE PROGRAM REGISTRATION

OFFICE USE ONLY

Date application received: _____

Course ☐ SHB20216 Certificate II in Salon Assistant ☐ SHB30416 Certificate III in Hairdressing
☐ SHB30516 Certificate III in Barbering ☐ SHB50216 Diploma of Salon Management

CERTIFICATE II, III & DIPLOMA STUDENT MINIMUM AGE REQUIREMENT IS 21 YEARS OF AGE ON COMMENCEMENT

STUDENT'S PERSONAL DETAILS:

Title: ☐ Miss ☐ Ms ☐ Mrs ☐ Mr Gender: ☐ Female ☐ Male ☐ Non-Binary

First Name: _____ Middle Name: _____

Surname: _____ Date of Birth: _____ / _____ / _____
Day Month Year

Unique Student Identifier No.

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ADDRESS:

Residential Address: _____

Suburb: _____ Post code: _____

State: _____ Country: _____

Phone Numbers: Mobile: _____ Home: _____

Email: _____

Emergency Contact Details:

Name: _____

Email: _____

Relationship to Student: _____ Phone: _____

ENGLISH COMPETENCIES:

Do you speak a language other than English at home? ☐ No English only ☐ Yes - Please specify: _____

How well do you speak English? ☐ Very well ☐ Well ☐ Not well ☐ Not at all

TAYLORWEIR HAIRDRESSER AND BARBER TRAINING ACCELERATED LEARNING PROGRAM - COURSE REGISTRATION

PERSONAL INFORMATION:

1. Do you have any language, literacy, numeracy, digital and additional assistance requirements? Yes ☐ No ☐

If **YES**, what additional assistance is required? _____

2. Do you have any special needs that may require alternative training arrangements? Yes ☐ No ☐

If **YES**, what additional needs are required? _____

3. Do you have any allergies or a physical or medical condition that may prevent you from completing this qualification? Yes ☐ No ☐

If **YES**, do you understand that if no reasonable adjustment can be made, you will not be able to complete this qualification? Yes ☐ No ☐

4. Will any recognition of prior learning or credit transfer be sought for this enrolment? Yes ☐ No ☐

If **YES**, please provide details of Academic Record or attach a copy of the Statement of Attainment or Record of Results to this course registration form.

5. What is **YOUR** residency status? ☐ Australian citizen ☐ Permanent Resident ☐ Temporary Visa

If **YOU** are **NOT** an **AUSTRALIAN CITIZEN**, please provide a PDF copy of your **Visa Grant Notice** with this course registration form.

PRIOR EDUCATION:

What is your highest **COMPLETED** school level or equivalent? (Tick **ONE** box only)

☐ Year 12 ☐ Year 11 ☐ Year 10 ☐ Year 9 ☐ Year 8 or below

In which **YEAR** did you complete that school year? _ _ _ _

Are you still attending secondary school? ☐ Yes ☐ No

Have you successfully completed any of the following qualifications?

☐ Bachelor Degree ☐ Advanced Diploma ☐ Diploma ☐ Certificate IV

☐ Certificate III (Trade Certificate) ☐ Certificate II ☐ Certificate I ☐ Other: _____

Do you consider yourself to have a disability, impairment or long-term condition?

☐ Hearing ☐ Physical ☐ Intellectual ☐ Learning ☐ Acquired Brain Impairment

☐ Medical Condition ☐ Other: _____

Of the following categories, which best describes your main reason for undertaking this course of study?
(tick one box only)

☐ To get a job ☐ To develop my existing business ☐ To start my own business ☐ To try for a different career

☐ To get a better job or promotion ☐ It was a requirement of my job ☐ I wanted extra skills for my job ☐ To get into another course of study

☐ For personal interest or self-development ☐ Other reasons: _____

UNIQUE STUDENT IDENTIFIER (USI)

From 1 January 2015, we Taylorweir Hairdresser & Barber Training can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-usi/> on computer or mobile device. Please note that if you would like to specify your gender as 'other' you will need to contact the USI Office for assistance.

WHERE DID YOU FIND US?

How did you hear about Taylorweir? _____

PRIVACY STATEMENT

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us.

Some personal information is required by law for reporting to government agencies. If this information is not provided, we may be unable to process your enrolment, report your training activity, or issue nationally recognised qualifications where reporting requirements cannot be met.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

We do not disclose students' personal information to overseas recipients. If this changes, we will update this Privacy Collection Notice and handle any overseas disclosures in accordance with the Privacy Act 1988 (Cth).

How NCVER and other bodies handle your personal information

NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

NCVER is authorised to disclose information to the Australian Government Department of Employment and Workplace Relations (DEWR), Commonwealth authorities, state and territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

administration of VET, including program administration, regulation, monitoring and evaluation

facilitation of statistics and research relating to education, including surveys and data linkage

understanding how the VET market operates, for policy, workforce planning and consumer information.

NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DEWR is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how DEWR will handle your personal information, please refer to the DEWR VET Privacy Notice at <https://www.dewr.gov.au/national-vet-data/vet-privacy-notice>.

If you are enrolled in training that is funded or administered by the Western Australian Government, we may disclose your personal information to the Department of Training and Workforce Development (DTWD) or another relevant Western Australian State Government authority to administer your enrolment, assess your eligibility for funding, monitor compliance, and meet reporting requirements. The department handles your personal information in accordance with its privacy obligations.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Taylorweir Hairdressing & Barber Training to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice.

STUDENT PAYMENT OF FEES POLICY AND REFUND POLICY

PAYMENT OF FEES POLICY:

All course fees are to be paid as per the Terms of Payment outlined in the agreed payment plan. The Terms of Payment Arrangements established during enrolment are to be maintained at all times.

Students requiring advice concerning their current financial circumstances should in the first instance seek an interview with the international student coordinator.

A tax invoice will be issued by Taylorweir at the time of payment when fees are paid directly to Taylorweir. When fees are paid by bank transfer, a tax invoice can be requested from Taylorweir.

TAYLORWEIR HAIRDRESSER AND BARBER TRAINING

ACCELERATED LEARNING PROGRAM - COURSE REGISTRATION

Please note:

A Statement of Attainment or an Academic record will not be issued until all outstanding fees are finalised. Any remaining units of competence will not be assessed until all outstanding fees are finalised.

Cancellation of Enrolment:

Taylorweir Hairdressing & Barber Training may cancel the enrolment of a student if:

- a) The student fails to make a payment in accordance with a payment plan when it becomes due
- b) The payment remains unpaid at the expiry of the 21 days.

Further to the cancellation of enrolment; if the student fails to make payment at the expiry of the 21 days written notice:

- Taylorweir Hairdresser & Barber Training may recover the amount in a court of competent jurisdiction as a debt due to Taylorweir Hairdresser & Barber Training.

REFUND POLICY:

Students must provide written advice of withdrawal to ensure they are eligible for refunds.

Students seeking a course refund should direct their initial inquiry to the Student Coordinator who will provide the enrolled or enrolling student with information relating to, and access to the course fee refunds procedures.

Taylorweir Hairdresser & Barber Training will provide a total refund of Tuition fee paid in advance where:

- The course ceases to be provided prior to commencement

Should Taylorweir Hairdresser & Barber Training's management withdraw its offer or fails to provide the program offered or terminates its course delivery after the course commences, Taylorweir will apply the following refund calculation:

- The number of weeks between the date of default and the end of the period to which the payment relates is to be calculated by rounding up the number obtained by dividing the number of days between the date of default and the end date of the period to which the payment relates (inclusive) by 7.

Taylorweir Hairdresser & Barber Training will apply the following refunds where applicable:

Where a written application is received for a Tuition fee Refund Taylorweir International School of Hairdressing staff will:

- Provide a full refund of course fee paid in advance, where enrolling students provide **more than 4 weeks written notice of their intention to withdraw** from the course prior to the course commencement. The refund will be less the maximum \$250 for administrative expenses
- Provide a partial refund of course fee paid in advance, where enrolling students provide **less than 4 weeks written notice of their intention to withdraw** from the course prior to the course commencement. The refund will be 40% of term's fees, less the maximum of 5% or \$250, whichever is the lesser, for administrative expenses
- Provide a partial refund to students who withdraw after the commencement of the course up until the first 4 weeks. The refund shall be 60% of term's Tuition fees, less the maximum of 5% of the withdrawn course fee or \$500, whichever is the lesser, for administrative expenses (no refund will be applied to non-tuition fees)
- Apply no refund for the current term where a student has withdrawn from the course after the 4th week of the course
- A student, who has paid for more than Taylorweir terms in advance and withdraws during term will receive no refund of fees for the current term and 50% of the following term's fees and a full refund of fees paid for any subsequent term
- Should Taylorweir Hairdresser & Barber Training Management withdraw a student from a course because the student has seriously breached a provider's rules, no refund of the current term's fees and 40% of fees applicable to a subsequent term and a full refund of fees paid for any subsequent term.

Course Fee Refunds Procedures

Where a student believes that they have grounds for a course fee refund, students should:

- 1) Submit a written request for course fee refund to the Student Coordinator
- 2) State valid reasons for their course refund application
- 3) Allow 7 days for the application to be processed by Taylorweir Hairdresser & Barber Training Management.

When receiving a written course fee refund application, the Student Coordinator shall:

- Present the application to Taylorweir Hairdresser & Barber Training management.
- Provide to the student in writing the resulting decision of Taylorweir Hairdresser & Barber Training management.
- Advise the student of their right to appeal the decision of Taylorweir Hairdresser & Barber Training's management.
- This refund policy and the availability of a complaints and appeals process does not remove the right of the student to take action under Australia's consumer protection laws.

TAYLORWEIR HAIRDRESSER AND BARBER TRAINING ACCELERATED LEARNING PROGRAM - COURSE REGISTRATION

STUDENT DECLARATION PLEASE TICK THE APPROPRIATE BOX:

I give my permission to Taylorweir to:

Take my photo and use it on the Taylorweir Web and Social Media platforms ☐ Yes ☐ No

Please note: Students may at any time opt out of having their photo taken or shared on Taylorweir web/social media platforms by completing a "Withdrawal of Consent" form.

I declare that I have reviewed and understood:

The Privacy Statement ☐ Yes ☐ No

The Taylorweir Student Handbook ☐ Yes ☐ No

including

The Payment of Fees Policy and Refund Policy ☐ Yes ☐ No

The Assessment Policy ☐ Yes ☐ No

I declare that the information I have provided to the best of my knowledge is true and correct.

Student Name _____ Student Signature: _____ Date: ____/____/____

ACCELERATED TRAINING PROGRAM COURSE DETAILS:

PLEASE TICK ✓ REQUIRED COURSE/S AND EXTRAS

SHB20216 Certificate II in Salon Assistant – 24 Weeks – delivered alongside Certificate III in Hairdressing – Certificate II Equipment kit is included in the resource fee ☐ AUD\$5,785.00

SHB30416 Certificate III in Hairdressing - 46 Weeks - 3 days per week – If the student has had no hairdressing or barbering experience, the student **MUST** also enrol in Cert II in Salon Assistant ☐ AUD\$21,000.00

SHB30516 Certificate III in Barbering - 46 Weeks – 2 days per week (Australian residents only) ☐ AUD\$12,500.00

SHB50216 Diploma of Salon Management - 24 Weeks – 2 days per week ☐ AUD\$8,000.00

We strongly recommend that all Accelerated Pathway students work a minimum of one day per week in a commercial salon or barbering environment to support their skills development.

EXTRAS:

Professional Hairdressing or Barbering Equipment Kit Certificate III ☐ AUD\$1,995.00*♦

* Please note that prices quoted for the "Extras" may change due to supplier increases.

♦ Price on application for left-handed scissors.

★ It is a requirement of your Diploma training that you provide your own lap top computer and USB

PAYMENT PLAN SELECTED: PLEASE TICK ✓ PAYMENT PLAN

☐ Plan A ☐ Plan B ☐ Plan C

COURSE START DATE:

Commencement Date: ____/____/____ **College Hours:** 8.30am – 4.00pm Lunch: 12.00pm – 12.30pm

PAYMENT DETAILS:

Taylorweir accepts payment by BANK TRANSFER, EFTPOS, CREDIT CARD (Visa/MasterCard) and CASH.

Please note that we do not accept the deposit payment by credit card over the phone.

☐ Bank Transfer Details

Account Name: **TAYLORWEIR INTERNATIONAL**

BSB Code: **066-000**

Account Number: **11288918**

Reference: **YOUR FIRST AND LAST NAME**

SHB20216 CERTIFICATE II IN SALON ASSISTANT	
INTERNATIONAL STUDENT	AUD\$5,785.00 – 24 WEEKS
CRICOS COURSE CODE: 092767B	
PLAN A – COURSE FEE PAID IN 1 PAYMENT (WITH DISCOUNT)	AUD \$5,785.00
Course Fee – One Payment	AUD \$5,785.00
Less 5% Discount	-AUD\$289.25
TOTAL	AUD \$5,495.75
PLAN B – COURSE FEE PAID IN 2 PAYMENTS	AUD \$5,785.00
Course Fee Deposit	AUD \$2,892.50
Course Fee – Progressive Payment (payable prior to 2 nd Term)	AUD \$2,892.50
TOTAL	AUD \$5,785.00*
PLAN C – COURSE FEE PAID IN 7 PAYMENTS	AUD \$5,785.00
Course Fee Deposit – First payment includes administration fee of AUD\$60	AUD\$1,720.00
6 x AUD\$687.50 payments <u>PAID FORTNIGHTLY</u>	AUD\$4,125.00
TOTAL COURSE COST:	AUD\$5,845.00*
★ Certificate II resource fees are inclusive of Mannequin Tripod, Cert II Equipment kit and all consumables.	

**TAYLORWEIR HAIRDRESSER AND BARBER TRAINING
ACCELERATED LEARNING PROGRAM - COURSE REGISTRATION**

CERTIFICATE III IN HAIRDRESSING

ACCELERATED PATHWAY STUDENT

\$21,000.00 – 46 WEEKS 3 DAYS PER WEEK

PLAN A – COURSE FEE PAID IN 1 PAYMENT (WITH 5% DISCOUNT) \$19,950.00

Course Fee – One Payment - *Payable on enrolment* \$21,000.00

Less 5% Discount - \$1,050.00

TOTAL \$19,950.00*

PLAN B – COURSE FEE PAID IN 2 PAYMENTS \$21,000.00

Course Fee – First Payment - *Payable on enrolment* \$10,500.00

Course Fee – Progressive Payment (payable prior to 3rd Term) \$10,500.00

TOTAL \$21,000.00*

PLAN C – COURSE FEE PAID IN 17 PAYMENTS \$21,120.00

Course Fee – *Payable on enrolment* - First Payment includes administration fee of \$120 \$7,120.00

16 x AUD\$875.00 payments PAID FORTNIGHTLY \$14,000.00

TOTAL \$21,120.00*

★ It is a requirement of your Cert III training that **you provide your own Professional Hairdressing Equipment**

This may be purchased through Taylorweir, or you may source your own.

Please note that equipment must be of a professional standard and all electrical equipment must comply with Australian electrical standards.

**TAYLORWEIR HAIRDRESSER AND BARBER TRAINING
ACCELERATED LEARNING PROGRAM - COURSE REGISTRATION**

CERTIFICATE III IN BARBERING

ACCELERATED PATHWAY STUDENT (AUSTRALIAN RESIDENTS ONLY) **\$12,500.00 – 46 WEEKS – 2 DAYS PER WEEK**

PLAN A – COURSE FEE PAID IN 1 PAYMENT **\$12,500.00**

Course Fee – One Payment - *Payable on enrolment* \$12,500.00

TOTAL **\$12,500.00***

PLAN B – COURSE FEE PAID IN 2 PAYMENTS **\$12,530.00**

Course Fee – *Payable on enrolment* - First Payment includes administration fee of \$30.00 \$6,280.00

Course Fee – Progressive Payment (payable prior to 3rd Term) \$6,250.00

TOTAL **\$12,530.00***

PLAN C – COURSE FEE PAID IN 13 PAYMENTS **\$12,620.00**

Course Fee – *Payable on enrolment* - First Payment includes administration fee of \$120 \$4,256.00

12 x \$697.00 Payments PAID FORTNIGHTLY \$8,364.00

TOTAL **\$12,620.00***

★ *It is a requirement of your Cert III training that you provide your own Professional barbering Equipment*

This may be purchased through Taylorweir, or you may source your own.

Please note that equipment must be of a professional standard and all electrical equipment must comply with Australian electrical standards.

DIPLOMA OF SALON MANAGEMENT

ACCELERATED PATHWAY STUDENT

\$8,000.00 – 24 Weeks 2 days per week

PLAN A COURSE FEE PAID IN FULL (WITH 5% DISCOUNT)

Course Fee - <i>Payable on enrolment</i>	\$8,000.00
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<i>Less 5% Discount</i>	<i>- \$400.00</i>
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TOTAL	\$7,600.00*
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PLAN B – COURSE FEE PAID IN 2 PAYMENTS

Course Fee – First Payment - <i>Payable on enrolment</i>	\$4,000.00
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Course Fee – Final Payment (payable prior to 2nd Term)	\$4,000.00
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TOTAL	\$8,000.00*
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PLAN C – COURSE FEE PAID IN 7 PAYMENTS

Course Fee – <i>Payable on enrolment</i> - First Payment includes administration fee of \$60	\$2,360.00
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6 x \$950.00 Payments <u>PAID FORTNIGHTLY</u>	\$5,700.00
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TOTAL	\$8,060.00*
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★ *It is a requirement of your Diploma training that you provide your own lap top computer and USB*