

Course Registration

SIH40111 Certificate IV in Hairdressing, SIB50210 Diploma of Salon Management
and Short Courses

1. PERSONAL DETAILS:

Title: Miss Ms Mrs Mr Gender: Female Male

First Name: _____ Middle Name: _____

Surname: _____ Date of Birth: ____/____/____

Unique Student Identifier No. _____

Residential Address: _____

Suburb / Town: _____ Post code: _____

Phone Numbers: Mobile: _____ Home: _____

Email: _____

Emergency / Next of Kin Details: Name: _____

Relationship to Student: _____ Phone: _____

Are you an Aboriginal or Torres Strait Islander Origin? No

Yes Aboriginal Yes, Torres Strait Islander Yes, Aboriginal and Torres Strait Islander

In which country were you born? Australia Other, please specify _____

Do you speak a language other than English at home?

No, English only Yes, other, please specify: _____

Are you: Full-time employee Part-time employee Self-employed Unemployed – seeking full-time employment

Employed - Unpaid worker in family business Not employed – Not seeking employment

Of the following, which best describes YOUR main reason for undertaking this course (Tick ONE box)

- To get a job To develop my existing business To get a better job To try for a different career
 To start my own business It was a requirement of my job I wanted extra skills for my job To get into another course of study
 For personal interest or self-development Other reasons: _____

What is the highest COMPLETED school level or equivalent? (Please tick ONE box only)

Year 12 Year 11 Year 10 Year 9 Year 8 or below Never attended school

In which YEAR did you complete that school year? _____ Are you still attending secondary school? Yes No

Certificate III in Hairdressing – Years qualified. _____ Apprenticeship – Completed "Off the job" training? Yes No

Have you successfully COMPLETED any of the following qualifications? Yes No

- Bachelor Degree Advanced Diploma Diploma Certificate IV (Advanced Certificate/Technician)
 Certificate III Trade Certificate Certificate II Certificate I Certificate other than above: _____

2. COURSE LIST AND FEES (Please tick which course you would like to enrol in)

SIH40111 CERTIFICATE IV IN HAIRDRESSING – 3 Days per week for 24 Weeks	<input type="checkbox"/>	\$6,500
SIH40111 CERTIFICATE IV IN HAIRDRESSING – 1 Day per week (18/07/2016 – 28/11/2016))	<input type="checkbox"/>	\$4,000
SIB50210 DIPLOMA OF SALON MANAGEMENT - 3 Days per week for 24 Weeks	<input type="checkbox"/>	\$7,500
SIB50210 DIPLOMA OF SALON MANAGEMENT - 1 Day per week	<input type="checkbox"/>	\$4,000
SIB20110 Certificate II in Retail Makeup and Skin Care - Inclusive of Make-up kit (with Cert III)	<input type="checkbox"/>	\$2,580
SIB20110 Certificate II in Retail Makeup and Skin Care - Inclusive of Make-up kit (non Hairdresser)	<input type="checkbox"/>	\$5,000
FOILING ESSENTIALS - BACK TO BASICS – 1 Day	<input type="checkbox"/>	\$200
TRADITIONAL BARBERING – Look and Learn - 1 Evening	<input type="checkbox"/>	\$100
TRADITIONAL BARBERING - 2 Evenings	<input type="checkbox"/>	\$200
FACE SHAVES, MOUSTACHES AND BEARD SCULPTING – 2 evenings	<input type="checkbox"/>	\$200
DEFINING THE FOUNDATIONS OF CUTTING – BACK TO BASICS – Layering – 1 Day	<input type="checkbox"/>	\$200
DEFINING THE FOUNDATIONS OF CUTTING – BACK TO BASICS – Graduation - 1 Day	<input type="checkbox"/>	\$200
CREATIVE CUTTING – EXPANDING THE FOUNDATIONS – ADVANCED SKILLS - 4 Days SIHHCS410A Design and Perform Creative Haircuts	<input type="checkbox"/>	\$800
DRESSING UP LONG HAIR – ADVANCED SKILLS – 3 Days SIHHDS406A Design and Apply Creative Long Hair Designs	<input type="checkbox"/>	\$600
CREATIVE COLOUR AND COLOUR FUNDAMENTALS – ADVANCED SKILLS – 4 Days SIHHCLS406A Solve Complex Colour Problems SIHHCLS407A Apply Creative Colouring and Lightening Techniques to Enhance Hair Designs	<input type="checkbox"/>	\$900
SESSION STYLING ESSENTIALS - 2 Days (Inclusive of 10 Photographs from Workshop) SIHHTLS304A Work as a Session Stylist	<input type="checkbox"/>	\$600
HAIR EXTENSIONS x TWO WAYS – 3 Days SIHHDS305A Select and Apply Hair Extensions	<input type="checkbox"/>	\$900
DESIGN AND APPLY MAKEUP – 6 Days No Qualification <u>Must provide own makeup kit and brushes</u> SIBXNAS201A Design and Apply Make-Up SIBXNAS202A Design and Apply Make-Up for Photography	<input type="checkbox"/>	\$1,300
TRAIN THE TRAINER – 2 Days TAEDEL402A Plan, Organise and Facilitate Learning in the Workplace	<input type="checkbox"/>	\$400
SUB TOTAL – COURSE FEES		\$ _____
EXTRAS		
MODEL HAIR – Hair Extensions – <i>Cost may change due to supplier price increase</i>	<input type="checkbox"/>	\$250 estimate
MAKE-UP KIT – Starter Kit with Carry Case	<input type="checkbox"/>	\$755
MAKE-UP BRUSH KIT – 16 Piece Brush Kit in Carry Wrap	<input type="checkbox"/>	\$180
MANNEQUIN HEAD	<input type="checkbox"/>	\$120
SUB TOTAL – EXTRAS		\$ _____
TOTAL PAYABLE – COURSE FEES AND EXTRAS		\$ _____

Note: 20% Discount applies to all **short courses** for Current Taylorweir students
Does not apply to Full qualifications

3. PAYMENT DETAILS

Please note that short courses must be paid in full prior to commencement.

Taylorweir accepts payment by EFTPOS, Credit Card (not AMEX) and Cash, *if paying in person*, or you may choose to pay by Cheque and/or Bank Transfer or by Credit Card Remittance.

If choosing BANK TRANSFER, please use your Surname and Christian name as the reference so that we can track your payment.

COURSE FEES & EXTRAS - Fee Payable: \$ _____

Credit card remittance

Cheque attached

Cash

Bank transfer

Bank Transfer Details:

Payment by Credit Card Remittance:

Account Name: Taylorweir

Credit Card No. _____

BSB Code: 066-007

Name on Card: _____

Account No. 10057588

Expiry Date: ____/____/____ CCV: ____ MC Visa

Reference: Your Name

Signature: _____ Date: ____/____/____

4. PAYMENT OF FEES POLICY

All tuition fees are to be paid prior to commencement unless a payment plan has been established. The Course Fee Payment Arrangements established during enrolment are to be maintained at all times.

Where a student fails to meet their Course Fee Payment obligations, the student's enrolment may be cancelled by Taylorweir Management.

Students requiring advice concerning their current financial circumstances should in the first instance seek an interview with the student administrator.

A payment receipt will be issued by Taylorweir at the time of payment when fees are paid directly to Taylorweir. When fees are paid by bank transfer, a payment receipt can be requested from Taylorweir when a bank transfer confirmation is presented or funds have been confirmed in the Taylorweir account.

Please note: A Statement of Attainment or an Academic Record will not be issued until all outstanding fees are finalised.

5. COURSE FEE REFUND POLICY - Cert IV, Diploma and Short Courses Refund Eligibility

All students must provide written advice of withdrawal to ensure they are eligible for refunds. Requests for refunds must be lodged within two weeks of the official withdrawal date.

No refunds are applicable to manuals.

Full Refund:

Students are entitled to a full refund of Tuition Fees and Charges where:

- A course is cancelled or re-scheduled to a time or location unsuitable to the student
- A student is not given a place due to the class being full

- A student provides written notice of their intent to withdraw, no less than 28 (twenty eight) days prior to course commencement
- A Student withdraws prior to course commencement due to serious illness, injury or disability that prevents the student from attending the course (medical certificate from a Doctor detailing the condition is required).

There are no other grounds for refund prior to course commencement.

Special conditions for the hair extension short course:

In the circumstances that the student withdraws for any of the pre-defined reasons, all pre-ordered hair for the student's model is Not refundable.

Pro Rata Refund:

A student may apply for a pro rata refund of tuition fees, less administration fee of 10%, at any time during the delivery of a course if the reason/s is beyond their control.

There will be no refund applied to the resource fee, or the purchase price of pre-ordered hair extensions

For example:

- Serious illness resulting in extended absence from classes
- Injury or disability that prevents the student from completing their program of study
- Other exceptional reasons at the discretion of the Director of Taylorweir.

Students must provide written advice of withdrawal to ensure they are eligible for refunds. Requests for refunds must be lodged within 10 (ten) working days of the official withdrawal date.

In all cases, relevant documentary evidence (for example, medical certificate from a Doctor) is required. No other refund will be available to students once the course has commenced.

6. STUDENT DECLARATION

Please tick the appropriate box:

I give my permission to Taylorweir to:

- | | | |
|---|------------------------------|-----------------------------|
| Take my photo and use it on the Taylorweir Web and Social Media platforms | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Send me newsletters and course information
<i>(email addresses will never be disclosed to a third party)</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

I declare that I have reviewed and understood:

- | | | |
|---------------------------------|------------------------------|-----------------------------|
| The Taylorweir Student Handbook | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---------------------------------|------------------------------|-----------------------------|

including

- | | | |
|----------------------------|------------------------------|-----------------------------|
| The Payment of Fees Policy | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|----------------------------|------------------------------|-----------------------------|

- | | | |
|-----------------------|------------------------------|-----------------------------|
| The Assessment Policy | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|-----------------------|------------------------------|-----------------------------|

Student Name: _____

Student Signature: _____ Date: ____ / ____ / ____